



YMCA

We build strong kids,
strong families, strong communities.
EMPLOYMENT APPLICATION

PERSONAL INFORMATION:

Today's Date: _____

Please Print Clearly:

Name (First & Last): _____ Soc Sec. #: _____

Address _____ Primary Phone: _____
Street City State Zip

Alternate Phone: _____ Are you 18 years old or older? Yes ___ No ___

Are you legally authorized to work in the United States? Yes ___ No ___

Do you have any relatives employed by the Fair Acres Family YMCA? Yes ___ No ___

Have you ever been convicted of a crime (other than a minor traffic violation)? Yes ___ No ___

Please Explain: _____

Candidates who select yes are not automatically disqualified from employment

EMPLOYMENT DESIRED:

What position are you applying for? _____ Pay Expected: _____

Have you ever worked for the Fair Acres Family YMCA? Yes ___ NO ___ When _____

Are you looking for ___ Part time ___ Full time ___ Seasonal ___ Contact Labor

When are you available to work? (Check all that apply) When are you available to start? _____

___ Morning ___ Afternoon ___ Evenings ___ Weekends

WORK HISTORY:

(List all current and past employment, beginning with most recent.)

1

Table with 3 columns: Company Name, May we contact this employer?, Telephone. Rows include Address, Name of Supervisor, Job Title & Description of work.

2

Table with 3 columns: Company Name, May we contact this employer?, Telephone. Rows include Address, Name of Supervisor, Job Title & Description of work.

3

Table with 3 columns: Company Name, May we contact this employer?, Telephone. Rows include Address, Name of Supervisor, Job Title & Description of work.

The Fair Acres Family YMCA is an Equal Opportunity Employer

EDUCATION:

School	Name & Location of School	Course of Study	Last grade completed	Did you Graduate?
Elementary			5 6 7 8	YES NO
High School			9 10 11 12	YES NO
Vocational			1 2 3 4	YES NO
College			1 2 3 4	YES NO
Graduate			1 2 3 4	YES NO
Other (specify)			1 2 3 4	YES NO

List any certifications, licenses, or registrations held related to the job(s) applied for:

What office machines and software can you operate? _____

What contribution do you think you can make to this organization? _____

Other Skills which would help determine qualifications for employment:

WORK REFERENCES:

Name: _____ Phone: _____ Years Acquainted: _____

Address: _____ Occupation: _____

Name: _____ Phone: _____ Years Acquainted: _____

Address: _____ Occupation: _____

Name: _____ Phone: _____ Years Acquainted: _____

Address: _____ Occupation: _____

AGREEMENT:

I certify that all information furnished on this application and during the application process is true, complete, and correct to the best of my knowledge. I understand that misrepresentations or omissions of facts called for, are cause for refusal to hire or for dismissal at any time without previous notice.

I understand that this application will remain active for a 90 day period. After that time if I desire further consideration, I will complete a new application in person or by mail.

Hiring is conditional upon, among other things, an applicant and/or employee submitting proof of identification and work eligibility in accordance with the Immigration Reform and Control Act, receiving a negative drug test result (if applicable) and passing a criminal background check.

I agree to be bound by and accept as a condition of employment the terms of Fair Acres Family YMCA internal processes for resolving employee disputes, including options offered through Alternative Dispute Resolution, as a last step before instituting legal action.

In connection with my application for employment, I authorize Fair Acres Family YMCA, and its respective agents to solicit information about my background, including, but not limited to, information as to my employment, education, consumer credit history, military services, driving record, criminal record and/or public records history. I authorize all persons who may have information relevant to this investigation to disclose said information. I release from liability all persons, companies, governmental or other agencies and corporations disclosing such information. I hereby further authorize that a photocopy of this authorization may be considered as an original.

I AUTHORIZE WITHOUT RESERVATION ANY PERSON, AGENCY OR OTHER ENTITY CONTACTED BY FAIR ACRES FAMILY YMCA TO FURNISH THE ABOVE MENTIONED INFORMATION.

SIGNATURE

DATE

I understand that unless otherwise agreed in writing signed by an officer of the Company and subject to applicable law, Fair Acres Family YMCA employees are not hired for a specific term, and Fair Acres Family YMCA or I may terminate my employment at any time with or without cause. No oral representations made by Fair Acres Family YMCA employee with respect to continued employment can alter this relationship.